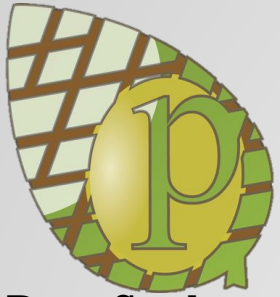




# Pinewood School

## Post-16 Information Booklet

Autumn 2023



Dear Students & Parents/Carers,

In addition to our annual Information Event at Pinewood School we have put together this booklet which we hope will provide you with helpful information on a variety of Post-16 opportunities for your young person.

The majority of colleges are offering tours. We would advise you to look at these and contact the colleges directly to ask questions and discuss your options. If any Year 11 students, parents or carers would like to arrange a telephone call or virtual meet with a particular college and are struggling to do so, please contact the school using the following e-mail address:

[c.hinks@pinewood.herts.sch.uk](mailto:c.hinks@pinewood.herts.sch.uk)

If you have a specific college that you are interested in you may wish for them to attend your child's Annual Review as this is a good way for them to get a more in-depth understanding of your child. Please contact Zoe Tranter, our SEN Administrator, and she can arrange this for you [z.tranter@pinewood.herts.sch.uk](mailto:z.tranter@pinewood.herts.sch.uk). Prior to your child's Annual Review, they will have an IAG meeting in school with the Personal Adviser and they will also attend the Annual Review where possible.

**Please be aware that all Year 11 applications for college places should be submitted online directly to the chosen college and this information needs to be shared with Pinewood by Friday 15<sup>th</sup> December 2023 using the form that accompanies this booklet.** If you require any assistance completing college applications, please contact us on the usual school number or via email: [c.hinks@pinewood.herts.sch.uk](mailto:c.hinks@pinewood.herts.sch.uk)

You may also wish to refer to the schools website where you will be able to find further information regarding college transition - <https://www.pinewood.herts.sch.uk/pupils/college-placements/>



## What to think about?

When looking at courses, historically the majority of our pupils go on to a supported studies course. These courses aim to continue building functional Maths and English skills as well as developing independence and allowing a taster of other subjects. Although some pupils may find it disheartening that they might not be able to go straight on to a mainstream course in their chosen field, most settings should be able to incorporate this into their week.

For example: if a pupil has an interest in cookery they could potentially continue with their Maths and English for 2-3 days a week but have a taster of cookery for 1 day per week.

All courses should be in prospectuses but may not include a great deal of detail. We would recommend contacting the supported learning department for each setting for more information.



## What to think about?

Most settings only offer part-time courses for Post-16. If this is something that is likely to be an issue, you may want to consider requesting the support of the social care team. There are a variety of clubs/programmes that pupils can attend when they are not at a setting, however these will come with a cost. If pupils already receive support, you can request an increase in hours.

Lastly you will need to consider the location of the setting. As when applying for secondary schools, most local authorities would prefer you to stay in county and to your nearest suitable provision. If you are looking at a place outside of your county or that is not your nearest setting, it may help to make a note of why it is the most suitable.



What level of  
course do we  
need?

If you are looking at a supported studies course then the entry level is not applicable. The colleges will assess each pupil and discuss the best fit of level/course with you. **Please leave this section of the application blank.**

Your young person will be provided with expected levels/grades from their teachers. These are likely to range between Entry Level 1 and Entry Level 3.



## Transition Support

Young people who have learning difficulties and/or disabilities (LDD) can get help from different services until they reach their 25<sup>th</sup> birthday. The LDD team includes specialist Personal Advisers who offer young people with LDD aged 13-24 impartial information, advice and guidance on their Post-16 options such as further education, training and employment. Personal Advisers also work closely in partnership with parents/carers, teachers, tutors, social workers and other professionals to identify appropriate support and provision.

PA's write a 'Preparing for Adulthood' (PfA) Transition Plan for young people from Year 9 onwards. This uses a person-centred approach to help the young people gather information 'All About Me', reflecting what is important to them and important for them as they make the transition from school to what comes next.



## Transition Support

Services for Young People Supported Employment Team works with employers and supports 16-25 year-olds with LDD into the workplace, arranging work experience placements and supporting, training and coaching young people before and during their employment.

Further information on Services for Young People Supported Employment Team can be found at:

<https://www.servicesforyoungpeople.org/support-for-young-people/support-for-young-people-with-learning-difficulties-and-or-disabilities/the-services-for-young-people-ldd-team/>

The Personal Advisers for Pinewood School are:

- (Herts) Emma Delaperelle - [emma.delaperelle@hertfordshire.gov.uk](mailto:emma.delaperelle@hertfordshire.gov.uk)

Telephone: 01438 845261

- (Herts) Nic Harley - [nicolette.harley@hertfordshire.gov.uk](mailto:nicolette.harley@hertfordshire.gov.uk)

Telephone: 01438 844788

- (Essex) Jo Speed - [joanne.speed@essex.gov.uk](mailto:joanne.speed@essex.gov.uk)

Telephone: 03330 133142

- (Enfield) Lee Gilbert - [lee.gilbert@enfield.gov.uk](mailto:lee.gilbert@enfield.gov.uk)

Telephone: 020 4534 1705



HERTFORD  
REGIONAL  
COLLEGE

Creative & Enterprises:  
LDD provision

Based mainly at the Ware campus, the Learning Difficulties and Disabilities Department offers programmes of study which support young people to gain the skills, knowledge and confidence they need to make a successful transition to adulthood.

Each learner's programme is personalised and is based on developing the areas of learning that are most relevant to their future lives. All learners have a minimum of 4 days college provision; for complex students, this can be extended to 5 days per week, depending on funding.

Young people may enroll on: **Learning for Living, Preparation for Progression or our Supported Internship.**

The purpose of the HRC programme is to give students the skills they need to progress; to live and learn in their communities as active citizens. This means being part of their community, living as independently as possible, taking part in work or vocational activities and being healthy and happy. Our curriculum is structured around four aspects of learning:

- Community Inclusion
- Employment, including English, Maths and ICT
- Independent Living
- Health and Wellbeing

You can view the HRC website at <https://www.hrc.ac.uk/> where you will be able to find a virtual tour of the campus. For more specific information relating to the inclusive learning programmes please use <https://www.hrc.ac.uk/courses/inclusive-learning>





**NORTH  
HERTFORDSHIRE  
COLLEGE**

North East Transition programme (NET) is designed for young people, aged 16-24, with moderate learning difficulties who require supported transition from school to college. It is full time for 1 or 2 years and delivered over 5 days. This course meets the needs of individuals through project based learning which facilitates the development of:

- English, Maths and Digital skills
- Communication skills
- Art and design
- Employability and enterprise skills
- Independent travel skills (if appropriate)

There are also opportunities for:

- Enrichment
- Work Placements (if appropriate)

### **Progression opportunities**

You can progress onto other entry level 2/3 courses within Supported Studies <https://www.nhc.ac.uk/study/16-18-learners/discover-supported-studies-send-courses/>



**NORTH  
HERTFORDSHIRE  
COLLEGE**

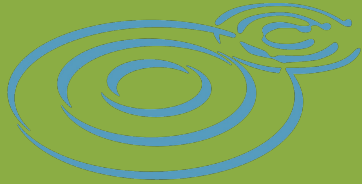
Our department is a unique, vibrant, specialist department run by a team of highly experienced and dynamic staff. Our aim is to integrate students into employment and society and to help them achieve their full potential.

A brief overview of our provision:

- Highly experienced and committed teaching staff
- Specialist curriculum
- Proven success in achievement and progression
- Individually tailored programmes
- High levels of involvement with enterprise and opportunities

Examples of programmes offered:

- Aspire
- Pathways
- Land Based
- Sport
- Business Administration and Retail



**OAKLANDS COLLEGE**

**Learning for  
Independence & Future  
Employment (L.I.F.E)**

At our Springfield Campus which is based in St Albans, we provide courses to meet the needs of students with a wide range of disabilities and difficulties (SEND). Our Courses aim to help students become more independent at home, in the community and in the workplace.

Courses are intended for students who need a supportive programme in a setting which offers high levels of staff support before possibly moving on to another programme. The 4 main areas within the LIFE courses include:

- Springfield
- Supportive Learning Pathways 1,2 & 3
- Pathway 4
- Employability Skills

The main emphasis throughout these programmes is to encourage and develop communication, independence and life skills, functional English and Maths and appropriate social behaviours. Developing communication strategies underpins all activities throughout the week so that learners acquire a range of skills to express themselves.

<https://www.oaklands.ac.uk/study/life-send/>



Capel  
Manor  
College

We are London's only specialist environmental college, offering a diverse range of full and part-time courses in further and higher education for school leavers and adults. Students are part of an inclusive, diverse and passionate community, with six campuses across London to choose from.

The College plays a vital role in the green agenda for the capital, equipping the next generation of land-based sector workers with the skills and knowledge needed to help preserve and protect London's wildlife, national parks and green spaces. Students at Capel Manor College are immersed in a hands-on, creative and practical outdoor learning environment, with exceptional, industry-experienced tutors who are experts in their fields.

- Upcoming open days and advice sessions:

<https://www.capel.ac.uk/open-days/>

- Videos from our latest Virtual Open Day: <https://bit.ly/3EeAv6w>

- Browse our courses: <https://bit.ly/3CciYtX>

- How to apply: <https://bit.ly/3C9vp9U>

- Application form: <https://bit.ly/3hp7ICw>



Within our Supported Studies area at Harlow college we offer a range of programmes for students with learning difficulties or disabilities aged 16-24. Our aim is to prepare students for independent living, paid employment, good health as well as community inclusion following the 'Preparing for Adulthood' agenda.

Students may initially join us in our 'Towards Independence and Work' group and then from there choose one of two pathways. 'Pathways' prepares them for a course in mainstream college and they would have opportunities to try different courses throughout the year. 'Links to Work' starts to prepare them for the workplace, offering work experience and employability skills. Progression from Links to Work would be to a Supported Internship that eventually leads to paid employment.

All courses include Problem Solving (Maths) and Communication Skills (English) and lots of opportunity of work experience and out of classroom activities.

We have had many successes over the last two years with our young people progressing in to employment within their local area.

<https://www.harlow-college.ac.uk/study-options/>



# Harlow Fields

**Sport and Leisure**  
 Harlow Outdoors  
 Walking/Orienteering  
 Wellness/Mindfulness  
 Yoga Forest School Drama  
 Dance Boot Camp Basketball  
 NCS programme

**Arts Award Accreditation**  
 Music/Art  
 Drama/Dance  
 Design and Technology (Ore Project)  
 College performances

**Travel Training Accreditation**  
 Essex County Council travel training  
 Work experience travel training  
 Getting to and from school

**SEAL/British Values**  
 Goodman/woman group  
 N-Act theatre group  
 Parliamentary Week  
 Young Essex Assembly  
 Weekly Assemblies  
 Butterfly Project

**Enterprise Projects**  
 Harlow Fields Sixth Form Café  
 Car washing  
 Wombling  
 Christmas craft shop/Grotto  
 Poppy appeal  
 Bath bomb making

**Functional Skills Accreditation**  
 Functional Skills Maths, English and ICT  
 Entry Level 1, 2 and 3 - Level 1 and 2

**ASDAN Accreditation**  
 Personal Progress  
 Personal Social development

**Creative**  
 Gardening Ore Project  
 Razed Roof Cooking  
 Art Drama

**Accredited courses**  
 First Aid Certificate Food Hygiene Certificate Manual Handling



**Into Adulthood / Life skills**  
 Butterfly Project  
 Community Projects - Bingo, tea parties, Razed Roof etc  
 Work Experience  
 Life & Money Workshop Sessions - Elite Leadership Development  
 HSBC Education workshops  
 The Country Trust Farm Project  
 Careers fayre.

**PSHE**  
 Healthy Eating  
 Sex and Relationships  
 Personal safety  
 Drugs, tobacco, and alcohol workshops  
 Family issues  
 Global and local citizenship  
 Self-image

**Life Skills**  
 Personal Care  
 RSE  
 Work Experience  
 Independent Living Skills  
 Home Management  
 Personal safety in the home and community  
 NCS Programme

**Yearly Trips\***  
 Thriftwood\* Quasar\* Aerodrome  
 Golf\* Bowling\* Theatre  
 Canalability\* Farm Residential  
 Community Visits Parndon Wood  
 Places of worship

**Key Skills**  
 ICT Working with others.  
 Communication Literacy and Number  
 Problem solving Self-care  
 Improving own learning

\*Funded by Jack Petchey or parent contributions

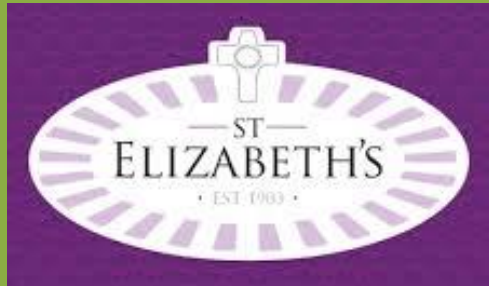
Please contact Annie Thompson:  
[ann-marie.thompson@harlowfields.essex.sch.uk](mailto:ann-marie.thompson@harlowfields.essex.sch.uk)  
 01279 423670



St Elizabeth's School is a charity supporting children, young people and adult day clients with epilepsy and other complex medical conditions, the severity of which impacts upon their health, social behaviour, learning and emotional development.

Our post 16 -19 provision includes:

- Our independent specialist college which offers a programme of development over a 3-year period, which develops learners' independent living skills, provides extensive work-related learning and work experience opportunities and focuses on relevant English, maths and ICT skills.
- Supported living both at our main site and in the local community, which develops independence, key life skills and confidence to access the community and play an active role in society.
- Day Opportunities programme for adults, which offers a variety of different activities that enable our clients to develop their social skills and self-confidence, whilst promoting positive mental health and a sense of structure.



<https://www.stelizabeths.org.uk/>



# Oaktree School

At Oaktree we realise that we have an essential role to play in shaping the lives of the young people in our care. For this reason we endeavour to provide an environment that is welcoming and pleasant to work in, with professional, caring and committed staff, and ready access to specialist help. We are committed to providing the highest quality of education for our pupils and to developing their talents to the full, thereby enabling them to lead happy, fulfilling and independent lives. To this end, we have the following aims:

- To provide a caring, stimulating and supportive environment which encourages informed choices.
- To offer a curriculum which is broad, balanced and appropriate to the needs of individual pupils and raises their awareness, understanding and appreciation of the World as well as fostering independence.
- To maximise potential and enjoyment in all areas of education. This includes social, emotional, physical, intellectual, aesthetic, moral and spiritual aspects, both in and out of school.
- To engender respect for others, regardless of ability, race, colour, gender or beliefs.
- To promote self-motivation and self-esteem by the recognition of individual strengths, and by acknowledging and recording progress and achievement.
- To encourage the full development of communication skills in all areas, including inter-personal skills.

Please contact us on 020 8440 3100 / [office@oaktreeschool.org.uk](mailto:office@oaktreeschool.org.uk)



The majority of our local colleges have a link Transition Support Worker (TSW) attached to Pinewood. The TSW's work very closely with the school to ensure that each individual pupil receives a graduated transition that best suits their needs. If you have any questions regarding the courses/services available the TSW's should be your first point of call.

The TSW for Oaklands College is Danielle Appleby. You can contact Danielle using the following email:

[danielle.appleby@oaklands.ac.uk](mailto:danielle.appleby@oaklands.ac.uk)

The TSW for Hertford Regional College is Katarzyna Cuske-Karnowska. You can contact Kat using the following email:

[kcuske-karnowska@hrc.ac.uk](mailto:kcuske-karnowska@hrc.ac.uk)

The TSW for North Herts College is Ann Webb. You can contact Ann using the following email: [awebb@nhc.ac.uk](mailto:awebb@nhc.ac.uk)

The contact for Harlow College is Selina Avery. You can contact Selina using the following email: [savery@harlow-college.ac.uk](mailto:savery@harlow-college.ac.uk)

For any other chosen settings, we will make contact and arrange transition plans as appropriate for your child.



## Transition Support Workers and Key Contacts



**National Citizen Service (NCS)** is a four part experience you really don't want to miss. If you're 15-17 years-old, this is your chance to embark on exhilarating challenges, make your mark and build skills for work and life.

1. Phase 1 – Adventure
2. Phase 2 – Discovery
3. Phase 3 – Social Action
4. Phase 4 – Celebration

NCS takes place in your local community outside of term time, so no matter what your commitments are or what your summer holiday plans might be, just register and we'll get you on the next available NCS spot.

NCS is delivered by a series of charities, college consortia and Voluntary, Community, Social Enterprise (VCSE) and private sector partnerships across England. All NCS staff are DBS checked and are trained to work with young people. The programme is risk assessed and regularly quality assured.

We're committed to making NCS open to everyone and will look to accommodate any young people with disabilities wherever possible. All our providers are trained to a high standard to be able to assess individual needs and help everyone enjoy the NCS experience.

Contact us on 0800 197 8010 for more information.



Mudlarks is a Hertford based charity which supports adults with learning disabilities and mental health concerns. Through supported learning and meaningful work in the community, our projects help people build confidence and self-worth, and develop important skills.

The Mudlarks runs three projects in Hertford:

- Mudlarks Community Garden in Cromwell Road, where we provide horticultural therapy and training to disabled gardeners in a safe and caring environment.
- Mudlarks Café in Hertford Town, where we provide hospitality training in a safe and caring environment.
- Mudlarks Woodland Centre is a forest school based in our dedicated woodland area at Panshanger Park and offers a wonderful opportunity to explore and learn about nature in a safe supervised environment.

For more information and to arrange a tour of any of the 3 projects, please contact Sarah at [admin@mudlarksgarden.org.uk](mailto:admin@mudlarksgarden.org.uk) / 01992 537080





# The Inclusion Project

The Inclusion Project is an innovative initiative that promotes a healthy, social and active lifestyle for young adults with learning difficulties. The emphasis is for participants to be included into the happenings of the community.

Post education life can be an abyss for people with learning difficulties, it can be difficult to find activities during the week that will facilitate the lifestyle that young adults desire. The Inclusion Project is set to solve this issue.

**COSTS** – The Inclusion Project is funded through direct payments that people with Special Needs are allocated by their social workers. We charge in line with what the standard direct payment hourly rate is.

**TRANSPORT** – Participants will be collected and dropped home by an Instructor at a time arranged from the timetable.

**RATIO** – There will be 3 participants to one Instructor.

See our website for more information

[www.inclusionproject.co.uk](http://www.inclusionproject.co.uk)

We Do Care are a specialist care company based in Hertfordshire who are passionate about providing an excellent service to young people and adults who are making their own decisions and choices about what they want to do in their lives and to be able to be involved in opportunities and activities of their choice. Find us at [wedocare.co.uk/](http://wedocare.co.uk/)

Our service includes:

- Community based activities
- Companionship
- Befriending service
- Developing of life skills
- Travel training
- Young people activity sessions
- Holiday support and assistance
- Respite for families
- Shopping
- Young person service
- Payroll of carers working with direct payments





## The Hang Out Activities and events ltd

The Hang Out is a leisure group based in Braughing offering individuals aged 16+ who have additional needs a place to come and socialise, meet friends and Hang Out. Please see website for details:

[www.thehangoutactivitiesandeventsLtd.com](http://www.thehangoutactivitiesandeventsLtd.com)

We run a variety of events here at The Hang Out offering a range of activities each week. These are held at our base in Braughing & out in the surrounding community. Typical activities may include; arts and crafts, cooking, trips out such as bowling, cinema, crazy golf, picnics, pubs, sporting activities, theatre & many more. Lunch is included in our day rate. Open 10.00 am - 3.00 pm.

We also run evening and weekend events throughout the month here at The Hang Out. These sessions offer great flexibility to choose your activities each month & also extends the day for those who attend our day provision. Still the same great variety of activities. Meals are included with each event. Open from 3.00 pm onwards.

Address: Unit 1 Station Road, Braughing, Nr Ware, Herts SG11 2PB

Telephone: 07468 564962 / 01920 633212

Email: [thehangout\\_activitiesandevents@yahoo.com](mailto:thehangout_activitiesandevents@yahoo.com)



**POTENTIAL**  
KIDS

Potential Kids is an award winning charity based in Welwyn/Hatfield providing learning, social and sports opportunities to Neurodiverse children / young people (Autism, ADHD, Dyslexia, Dyspraxia, Tourette Syndrome amongst other conditions).

**Our Vision - To nurture and embrace neurodiversity, to allow our community to reach their potential.**

**Our Mission - To be inclusive and promote confidence, increase self-esteem and give a sense of belonging to a community that understands neurodiversity.**

**Our inclusive, safe and supportive environment actively encourages everyone to be themselves. We increase confidence, self-esteem and help friendships to grow, whilst reducing social isolation. We focus on supporting mental health and physical wellbeing. We continually listen to our community and develop what we offer in response to their needs.**

**We offer various activity sessions for neurodiverse children, young people and siblings. These are kept small enough in numbers to reduce social anxieties and fears.**

**You can find out more at: <https://potentialkids.org.uk/>**



Oasis 2 has been set up to help young people with learning disabilities to achieve their personal goals by supporting them in small groups, to improve their life, learning and communication skills.

Oasis aims to provide a safe, caring and high quality centre, offering an individual approach for young adults who have learning difficulties. Working in small groups and with close liaison with families and social services, Oasis aims to provide opportunities for these young adults to improve their life, learning and communication skills and to achieve their personal goals.

<https://www.oasis2inclusionacademy.co.uk/>





Always Bee You is a team of caring, experienced people based in Ware, Herts, dedicated to improving people's lives. Providing engaging social activities, community experiences and work-training for adults with learning disabilities. Always Bee You supports people to develop everyday skills most of us take for granted, such as making a cup of tea, catching a bus or getting a job.

We believe in individual-centred planning based on personal goals and skills, promoting choice and independence. Always Bee You brings people together, inspiring and empowering them to enjoy their lives to the full.

**We bee-lieve in...**

- Providing good quality social and work experience opportunities
- Individual centred planning based on personal goals and skills
- Promoting choice and independence

**Contact**

07850 497052

[jo@alwaysbeeyou.uk](mailto:jo@alwaysbeeyou.uk)

<https://alwaysbeeyou.uk>



## The Local Offer

All local authorities must develop a 'local offer' for families of young people with special educational needs and disabilities (SEND). The purpose of the local offer is to provide clear, comprehensive and accessible information about the support and opportunities that are available for all young people with SEND aged 0-25 and their families.

The local offer should include details of the support available for young people outside of education including 'short breaks' or 'direct payments'.

Please take the opportunity to local at what your local authority can offer!

- Hertfordshire:  
[www.Hertfordshire.gov.uk/microsites/local-offer/the-hertfordshire-local-offer.aspx](http://www.Hertfordshire.gov.uk/microsites/local-offer/the-hertfordshire-local-offer.aspx)
- Essex: [www.Essexlocaloffer.org.uk](http://www.Essexlocaloffer.org.uk)
- Enfield:  
[www.Enfield.gov.uk/services/children-and-education/local-offer/](http://www.Enfield.gov.uk/services/children-and-education/local-offer/)